

**MINUTES OF THE BOARD MEETING
HELD WINTON SCHOOL GROUP ROOM
5.30PM ON WEDNESDAY 8 MAY 2024**

1. ADMINISTRATION

Welcome Nathan welcomed everyone to the meeting and led them in Karakia. Welcome to Craig Tucker who was presenting reports to the board.

Present Nathan Lyall (Presiding Member), Steve Wadsworth (Principal), Bev O'Neill (Staff Rep), Nicky Patrick, Cameron Waru & Marius Adendorff (Parent Reps)

In Attendance Jacalyn Reid (Minute Secretary)

Apologies Simon Ellis
Moved to accept apology - Nathan *Seconded - Bev*

Declaration of Interests None

Confirmation of Previous Minutes Minutes of the previous Board meeting held on 27 March 2024, which were previously circulated, be signed as a true and accurate record.
Moved - Nathan *Seconded - Nicky*

Matters Arising None

2. MONITORING & REVIEW

PB4L Report Previously circulated and read.
Craig updated the Board on the PB4L Report for Term 1.

- Drop in number of incidents from previous term. Only 74 this term compared to 102 last term.
- 2 of the students referred each had 5 incident reports.
- Continuing to use RTLB service for supporting students.
- Mitey Programme continues to be an effective tool for the majority of students.

Attendance Report Craig gave an overview of data attendance for target group of students for Term 1.

- Jenny McPhail doing great work. Building good relationships with parents.
- Improvements in attendance have been made by some of the students in target group.
- A comparison was presented between the Ministry of Education targets and Winton School figures.
- Number of straight truancy absences at Winton School is very low.

Principal Report Previously circulated and taken as read. Steve highlighted the following;

- He and Bev met this afternoon with Jo Barr, Core Education, to discuss Maths PLD. Going to re-apply to the Ministry of Education for funding for Maths PLD programme.
- Final ERO report has been published on their website. Very happy with their report. This will be made available to the wider school community.

- Steve notified the board that he would like to register for this year's Trans-Tasman NZPF Conference in Christchurch this September. Early bird registration cost is \$1200, plus associated travel and accommodation costs. These costs would be funded from the Ministry's Principal Development and Wellbeing Funding. Board supported his registration for this event.

Steve moved to accept Principal Report **Seconded - Marius**

Finance Report Reports previously circulated and taken as read. No real concerns at present, everything tracking along as it should be for this time of year.
Moved - Marius **Seconded - Bev**

Property Report Previously circulated and taken as read.

- Tech Block Upgrade - Builders have started work on this project.
- Trees - Chris Brand has begun pruning and removing large unsafe trees within school grounds.
- Access Requirements Rm 5/6 - School Support have visited school to assess what alterations are required to allow safe access for wheelchair bound student.

Steve moved to accept Property Report **Seconded - Nathan**

3. MONITORING & REVIEW

Policy Review The following policies were tabled and, reviewed;

Child Protection Policy - reviewed and adopted as is.
Child Protection Procedures - reviewed and adopted as is.
Nicky questioned whether a disclosure clause should be included in Child Protection Policy. School Docs may include this when assessing our policies.
Board Code of Conduct - a new Ministry of Education version of Code of Conduct previously circulated for board consideration. Board members like this new version. Revised version will be signed by all members for next meeting.

4. ADMINISTRATION

Correspondence None

In Committee None

6. MEETING CLOSURE

Meeting closed 6.30pm

Next meeting date - 19 June 2024

Signed as a true and correct record

..... Presiding Member